

## **BOARD OF DIRECTORS MEETING**

February 28, 2020

9:00 a.m.

Don Hill County Administration Bldg

20 S. Second St., Newark

Ben Carpenter, chair, called the meeting to order at 9:02 a.m.

### **ROLL CALL**

Attending: Rick Black, Tim Bubb, Steve Davis, Gary Fischer, Duane Flowers, Curtis Lee, Dave Levacy, Jim O'Brien, Scott Owen, Dane Shryock and Ben Carpenter

Not attending: Jeff Fix.

### **ELECTION OF OFFICERS**

Ben Carpenter advised Board members that following the historical rotation, it would be Licking County's turn to chair the committee and Fairfield County's turn to serve as vice-chair. Dave Levacy made a motion to nominate Rick Black as the chairman. Tim Bubb seconded the motion. The motion carried without opposition.

Tim Bubb made a motion to nominated Jeff Fix as vice-chairman. Rick Black seconded the motion. The motion carried without opposition.

Ben Carpenter then turned the meeting over to Rick Black.

### **APPROVAL OF MINUTES**

Motion to approve the minutes from the October 26, 2019 Board meeting, as submitted, was made by Tim Bubb and seconded by Duane Flowers. The motion carried without opposition.

### **DIRECTOR'S REPORT**

Treasurer's Report – Carol advised the Board that the cash balance in the solid waste account at the end of January was \$6,126,429.80. She stated that January expenditures included initial payouts for 2020 contracts. Motion to accept the treasurer's report as presented was made by Steve Davis, seconded by Dave Levacy. The motion carried without opposition.

## **OLD BUSINESS**

### **LEGAL UPDATE**

Steve Davis asked that an Executive Session be held prior to the legal update. Dave Levacy suggested that the Executive Session be held after Public Comment. Consensus of the Board members was to conduct an Executive Session after Public Comment.

## **FEASIBILITY STUDY**

At the October meeting existing recycling programs with processing facilities were advised to submit funding applications for equipment needed to upgrade their facilities at this meeting. Steve Davis ask Jennifer Kolometz to address Fairfield County proposal. Jennifer stated that they do not have the quotes necessary to submit a request at today's meeting. A cost analysis for the process/equipment were included in the packets distribute to Board members. The projected cost is \$805,783.21. She asked the Board to consider holding an additional meeting to allow Community Action time to meet their bidding/purchasing requirements in order to finalize the application; setting aside the projected amount of \$805,783.21.

Ben Carpenter stated that Perry County is ready to submit a request for new equipment for their recycling center. He asked Matt Reed to speak regarding that request. Matt distributed copies of his funding request to the Executive Director and Board members. The request is for \$900,000.00. Matt spoke to the increased efficiency the proposed system would create, the improved safety for the employees, the projected life span of the equipment, along with the fact that equipment use and maintenance training were included in the cost of the project. Further discussion included the fact that there would be enough capacity with the new equipment to accept a couple of truckloads per week from Coshocton County and that operational, overhead and labor costs should decrease over time. Tim Bubb voiced his support for the project.

Steve Davis stated that these two requests would use approximately \$1.7 million of the \$3 million that had been budgeted for processing improvement in the four counties. He asked if Coshocton and Licking had proposals to bring before the Board. Neither county had a proposal at this time. Steve stated he wasn't trying to "push" anyone into making a request but just thought the Board should have a "big picture" and wondered if the remaining budget of \$1.3 million would be sufficient to cover Coshocton & Licking Counties. Dane Shryock spoke on behalf of Coshocton County. He stated that he thought approximately \$300,000.00 would cover Coshocton County for future use/projects. Discussion ensued regarding the need for Licking County to have an option other than Rumpke for processing of recyclables.

Seth Ellington of Waste Away Systems addressed the Board. He stated he was concerned that improvements to processing centers currently in the district were certainly needed, but that it was not going to take care of the needs for this District as a whole. He further stated that he has no interest in building a MRF in Licking County.

Steve Davis asked if District contracts could be written as a "not-to-exceed" amount and Carol replied that yes, that is standard practice.

Dane Shryock made a motion that the Board of Directors hold an additional meeting on April 3<sup>rd</sup> for the purpose of reviewing a funding request from Fairfield County for processing improvements. Steve Davis seconded the motion. The motion carried without opposition.

Dane Shryock made a motion to approve the funding request from Perry County Recycling in the amount not-to-exceed \$900,000.00 with the understanding that if quotes came back in excess of

that number a new request would need to be submitted and reviewed at the April 3<sup>rd</sup> meeting. Tim Bubb seconded the motion. The motion carried without opposition. Ben Carpenter stated that he appreciated the support from Board members and that they would see that required bid processes were followed.

Steve Davis asked if the Board was willing to “set aside” the \$805,783.21 for Fairfield County Recycling. Consensus of the board members was that “yes” they were willing to do so.

## **NEW BUSINESS**

### **VACATION PAYOUT**

Carol advised the Board that two requests for vacation payouts have been received by the District office. The first is for Chad Reed (Fairfield County Community Action) in the amount of \$1,327.86. The second is for Terry Lake (Licking County Recycling) in the amount of \$387.88. Tim Bubb made a motion to approve both requests for vacation payout. Dave Levacy seconded the motion. The motion carried without opposition.

### **FUNDING REQUEST**

Coshocton County Recycling submitted a funding request in the amount of \$162,821.00 for the purchase of a second compactor truck. Tim Bubb made a motion to approved the request. Steve Davis seconded the motion. The motion carried without opposition.

### **EQUIPMENT DISPOSTION**

Kiwanis Club of Lancaster Ohio – In 2019 the District gave the Kiwanis Club of Lancaster Ohio funds to purchase recycled content benches and tables for Hunter Park in Lancaster. The intention of the Kiwanis was to donate the equipment to the City of Lancaster, Department of Parks and Recreation. The project is now complete and they would like to turn the equipment over to the city.

Fairfield County Community Action – Over the years the District funded the purchase of a Bobcat (0553), a Horizontal Baler (Excel EX6011), a Forklift (Clark GCX25), a Can Densifier (CD600 – green), and a 1993 Ford F350 Truck. These items are no longer being used for their intended purpose and are in too poor condition to be of interest to other facilities in the District. Community Action proposes listing these items on Govdeals.com with net proceeds to be returned to the District.

Fairfield County Commissioners – The Commissioners’ Office is requesting to dispose of a 1998 Chevy Cheyenne HD3500 Truck. Disposal method proposed for this item is listing the it on Govdeals.com with net proceeds to be returned to the District.

An Alley Cat Trailer was involved in an accident and is no longer in working condition. Selective Insurance and Geico Insurance have deemed the trailer a total loss. The actual

cash value in the settlement is \$15,181.00. It is proposed that the trailer be turned into the insurance for the cash value, which will be sent to the District.

Seven Alley Cat Trailers and two Geneva Trailers are in poor, unusable condition. Request for disposal is being requested. Proposed disposal method is listing on Govdeals.com with net proceeds to be returned to the District.

Motion was made by Steve Davis to approve all requests for equipment disposition. Curtis Lee seconded the motion. The motion carried without opposition.

### **PUBLIC COMMENT**

Seth Ellington stated that he would like the Board of Directors to discuss the Tunnel Hill settlement in open session. Steve Davis stated that he wanted the Board members to have a brief discussion after which they would reconvene to General Session.

### **EXECUTIVE SESSION**

Motion was made by Tim Bubb to enter into Executive Session for the purpose of discussing litigation as allowed under ORC-121.22-G3. Second was made by Ben Carpenter. A roll vote was called. Those voting yes were: Tim Bubb, Ben Carpenter, Steve Davis, Gary Fischer, Duane Flowers, Curtis Lee, Dave Levacy, Jim O'Brien, Scott Owen, and Dane Shryock Those voting no were: none. The motion carried unanimously 10-0. The Board entered into executive session at 10:29 a.m.

General Session reconvened at 10:35 a.m. with no business being conducted in Executive Session.

Steve Davis made a motion to accept the settlement agreement with Tunnel Hill and authorize Rick Black to sign the agreement on behalf of the District. Dane Shryock seconded the motion. A roll vote was called. Those voting yes were: Tim Bubb, Ben Carpenter, Steve Davis, Gary Fischer, Duane Flowers, Curtis Lee, Dave Levacy, Jim O'Brien, Scott Owen, and Dane Shryock Those voting no were: none. The motion carried unanimously 10-0.

Seth Ellington asked if the District is receiving the amount due them in regard to fees. Joe Durham stated yes they are.

## NEXT MEETING

The next meeting is scheduled for April 3, 2020 at **9:00 a.m. at the Don Hill County Administration Bldg, 20 S. Second Street** in Newark.

**Please note:** the meeting will be held in Room B in the basement (all other rooms were booked that day).

Motion to adjourn was made by Dane Shryock. Tim Bubb seconded the motion. Motion carried without opposition. The meeting adjourned at 10:39 a.m.

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Secretary, Kim Masters

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Date Approved

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