

BOARD OF DIRECTORS MEETING

November 16, 2012

9:00 a.m.

Don Hill County Administration Bldg.
20 S. Second St., Newark

Brad Feightner, chair, called the meeting to order at 9:02 a.m.

Tim Bubb presented outgoing commissioners Judy Shupe, Fred Shriner, Brad Feightner, and Tim Green with awards and thanked them for their service to the Solid Waste District.

ATTENDANCE

Attending: Tim Bubb, Gary Fischer, Tim Green, Ed Keister, Mike Kiger, Curtis Lee, Fred Shriner, Dane Shryock, Judy Shupe, Doug Smith, and Brad Feightner.

Not attending: Steve Davis.

AMENDMENT OF AGENDA

Brad advised the Board that a request for equipment disposal had been received from the City of Newark after the agenda had been approved and distributed. Doug Smith made a motion to amend the agenda and add the equipment disposition request under new business as item 4c. Fred Shriner seconded the motion.

APPROVAL OF MINUTES

Motion to approve the minutes from the September 28, 2012 Board meeting as submitted was made by Mike Kiger and seconded by Doug Smith. Motion carried without opposition.

COORDINATOR REPORT

Treasurer's Report – Carol advised the Board that the cash balance in the solid waste account at the end of October was \$4,319,626.72. Motion to approve the treasurer's report as presented was made by Doug Smith. Judy Shupe seconded the motion. The motion carried without opposition.

HB592 UPDATE – Carol updated the Board on possible changes being discussed regarding HB592. Those changes include an overall simplification of the plan update process and the possibility of a name change. Motion was made by Dane Shryock to accept the report as presented. Ed Keister seconded the motion. The motion carried without opposition.

OLD BUSINESS

NONE

NEW BUSINESS

2013 FUNDING REQUESTS

Licking County Recycling & Litter Prevention is requesting \$98,341.52 for their education/outreach program and \$383,777.36 for their residential recycling drop-off program. Carol advised the Board that the requests meet the funding criteria, are consistent with the solid waste plan, are a legal use of district funds, are supported by the Licking County Commissioners and there is adequate funding to support all requests. Tim Bubb made a motion to approve the requests as submitted. Curtis Lee seconded the motion. The motion carried without opposition.

2013 BUDGET

The 2012 budget was presented to the Board for their approval. Carol stated that the total dollars for administration and programs are consistent with the 2013 budget in the solid waste plan. Motion was made by Judy Shupe made a motion to approve the budget as presented. Tim Bubb seconded the motion. The motion carried without opposition.

EQUIPMENT DISPOSITION

The Newark Recycling & Litter Prevention Office purchased a portable booth display using district funds. The office no longer exists and there is no use for this item. The City of Newark is requesting permission to give this item to the Licking County Recycling & Litter Prevention Office. Judy Shupe made a motion to approve this request. Doug Smith seconded the motion. The motion carried without opposition.

PUBLIC COMMENT

Ed Keister introduced Jim O'Brien and David Freriks, newly elected commissioners in Perry County.

EXECUTIVE SESSION

Motion was made by Doug Smith to enter into Executive Session for the purpose of discussing personnel matters as permitted under ORC-121.22G. Ed Keister seconded the motion. A roll vote was taken. Those voting yes were: Tim Bubb, Gary Fischer, Tim Green, Ed Keister, Mike Kiger, Curtis Lee, Fred Shriner, Dane Shryock, Judy Shupe, and Doug Smith. Those voting no were: None. Motion carried unanimously 10-0. Executive Session began at 9:36 a.m.

General Session reconvened at 9:51 a.m. with no business being conducted in Executive Session.

A roll vote was taken. Those voting yes were: Tim Bubb, Gary Fischer, Tim Green, Ed Keister, Mike Kiger, Curtis Lee, Fred Shriner, Dane Shryock, Judy Shupe, and Doug Smith. Those voting no were: None. Motion carried unanimously 10-0. Judy Shupe made a motion that the Board of Directors forms a Personnel Committee to be comprised of one representative from each of the four counties, to serve as a permanent committee for the year 2013 to deal with any personnel matters that may arise. Tim Green seconded the motion. Discussion ensued regarding appointment of members and consensus was that the president of each board of county

commissioners would appointment a representative to serve on the committee and that those names be given to district staff in January. The motion carried without opposition.

STAFF INCREASES

Tim Bubb made a motion that the district staff salaries be increased by an overall 2% and that the coordinator award them as she saw fit. Doug Smith seconded the motion. Discussion ensued. Mike Kiger made a motion to amend Tim Bubb’s motion to read that Carol Philipps salary be increased by 2% and Kim Masters salary be increased by 3% for 2013. Curtis Lee seconded the motion. A roll vote was taken on the amendment. Those voting yes were: Tim Bubb, Gary Fischer, Tim Green, Ed Keister, Mike Kiger, Curtis Lee, Fred Shriner, Dane Shryock, Judy Shupe, and Doug Smith. Those voting no were: None. Motion carried unanimously 10-0. A roll vote was then taken on the motion as amended. Those voting yes were: Tim Bubb, Gary Fischer, Tim Green, Ed Keister, Mike Kiger, Curtis Lee, Fred Shriner, Dane Shryock, Judy Shupe, and Doug Smith. Those voting no were: None. Motion carried unanimously 10-0.

ALLOWABLE COSTS

Ed Keister stated that he would like the Board of Directors to consider adding the cost of drug testing for new hires as an allowable cost under the district contracts. Consensus of the Board was that this topic be added to the agenda for the January Board meeting for discussion.

NEXT MEETING

The next meeting is scheduled for **January 25th at 9:00 a.m. at the Don Hill County Administration Bldg, 20 S. Second Street** in Newark.

Motion to adjourn was made by Doug Smith, seconded by Fred Shriner. The meeting adjourned at 9:59 a.m.

Secretary, Kim Masters

Date Approved