

BOARD OF DIRECTORS MEETING

November 16, 2007

9:00 a.m.

Don Hill County Administration Bldg.
Newark

Jon Myers, Vice-Chair, called the meeting to order at 9:17 a.m.

ATTENDANCE

Attending: Gary Fischer, Mike Kiger, Jon Myers, Marcia Phelps, Fred Shriner, Doug Smith, and Lonnie Wood.

Not attending: Tim Bubb, Dane Shryock, Judy Shupe, Larry Stahl, and Thad Cooperrider.

RECOGNITION OF OUT GOING COMMISSIONER

Jon Myers congratulated Marcia Phelps on her victory in the recent election. Marcia was elected Municipal Clerk of Courts for Licking County and will assume that position in January. Jon presented her with a plaque recognizing her for contributions while serving on the Board of Directors.

APPROVAL OF MINUTES

Motion to approve the minutes from the September 28, 2007 Board meeting as submitted was made by Doug Smith and seconded by Fred Shriner. Motion carried with one abstention.

COORDINATOR REPORT

Treasurer's Report – Carol advised the Board that the cash balance in the solid waste account at the end of October was \$5,307,357.45 with no Accounts Receivable. Motion to approve the treasurer's report as presented made by Doug Smith and seconded by Mike Kiger. A roll vote was taken. Those voting yes were: Gary Fischer, Mike Kiger, Marcia Phelps, Fred Shriner, Doug Smith and Lonnie Wood. Those voting no were: none. Those abstaining were: none. The motion carried unanimously 6-0.

HHW – Carol advised the Board that the HHW events had all been held and that at the present time there is an issue regarding billing/payment. Veolia accepted four Freon tanks and one acetylene tank and are billing the District approximately \$1,650.00 for those tanks (\$350 each for Freon and \$250 for acetylene). Discussion ensued regarding the district's obligations under the signed contract. Marcia Phelps made a motion that the District not pay for the Freon, helium, and acetylene cylinders. Lonnie Wood seconded the motion. A roll vote was taken. Those voting yes were: Gary Fischer, Mike Kiger, Marcia Phelps, Fred Shriner, Doug Smith and Lonnie Wood. Those voting no were: none. Those abstaining were: none. The motion carried unanimously 6-0.

OLD BUSINESS

2008 FUNDING REQUEST

At the September meeting a request from the Coshocton County Health Department for 2008 funding was incomplete. The additional information requested has been received and the application is now complete. The Coshocton County Health Department is requesting \$82,096.00. Doug Smith Made a motion to approve the request. Marcia Phelps seconded the motion. A roll vote was taken.

Those voting yes were: Gary Fischer, Mike Kiger, Marcia Phelps, Fred Shriner, Doug Smith and Lonnie Wood. Those voting no were: none. Those abstaining were: none. The motion carried unanimously 6-0.

NEW BUSINESS

HIRING OF CONSULTANT FOR PLAN UPDATE

Carol advised the Board that the Policy Committee met on October 25, 2007 and conducted interviews with four consultants who responded to the RFP sent out on the solid waste plan update. The committee narrowed their choice down to two consultants and then voted to recommend that the Board of Directors hire Waste Alternatives to write the plan update. Motion was made by Lonnie Wood to accept the recommendation of the Policy Committee and enter into contract with Waste Alternatives. Doug Smith seconded the motion. Carol advised the Board that the money for the contract is in the 2007 budget and in order to get all paperwork (contract & purchase order) in place yet this year the contract would need to be signed quickly. As Thad Cooperrider is out of town and not available to sign the contract Lonnie Wood amended his motion to include that Jon Myers (vice-chair) is authorized to sign the contract. Doug Smith accepted the amendment to his second also. A roll vote was taken. Those voting yes were: Gary Fischer, Mike Kiger, Marcia Phelps, Fred Shriner, Doug Smith and Lonnie Wood. Those voting no were: none. Those abstaining were: none. The motion carried unanimously 6-0.

2008 BUDGET

The final budget was presented to the Board. Motion to approve the budget as presented was made by Doug Smith. Fred Shriner seconded the motion. A roll vote was taken. Those voting yes were: Gary Fischer, Mike Kiger, Marcia Phelps, Fred Shriner, Doug Smith and Lonnie Wood. Those voting no were: none. Those abstaining were: none. The motion carried unanimously 6-0.

APPROVE DISPOSITION OF FAIRFIELD COUNTY CHIPPER

The Fairfield County Commissioners submitted a letter requesting approval to dispose of the chipper and to have it removed from their inventory. Interest was expressed by Thornville, Nellie, Coshocton, Hopewell Township, and Pleasantville in owning the chipper. Discussion ensued regarding the fact that the original purpose of this chipper was to be used for/by the Villages and Townships in Fairfield County. Mike Kiger made a motion that disposition of the chipper be approved and ownership be transferred to the Village of Pleasantville. Fred Shriner seconded the motion. Fred asked if there was a possibility that Thornville could use the chipper as they are located close to Pleasantville. Jon Myers stated that he believed that could be worked out through a "gentleman's agreement". A roll vote was taken. Those voting yes were: Gary Fischer, Mike Kiger, Marcia Phelps, Fred Shriner, Doug Smith and Lonnie Wood. Those voting no were: none. Those abstaining were: none. The motion carried unanimously 6-0.

2008 MEETING SCHEDULE

A proposed meeting schedule was distributed for review by the Board. The Board of Directors will continue to meet on the fourth Friday, every other month, at 9:00. There will be one exception and that is the November meeting. The November meeting will be held on the third Friday (21st) due to the Thanksgiving holiday. Motion was made by Gary Fischer to approve the proposed schedule. Doug Smith seconded the motion. The motion carried without opposition

PUBLIC COMMENT

Jeff Wherley thanked the Board for hiring Waste Alternatives. He stated that the Policy Committee had worked with them in the past and that they did a nice job for the District.

EXECUTIVE SESSION

Motion was made by Mike Kiger to enter into Executive Session for the purpose of discussing a personnel matter as permitted under ORC-121.22G. Doug Smith seconded the motion. A roll vote was taken. Those voting yes were: Gary Fischer, Mike Kiger, Marcia Phelps, Fred Shriner, Doug Smith and Lonnie Wood. Those voting no were: none. Those abstaining were: none. The motion carried unanimously 6-0. Executive Session began at 9:44 a.m.

Doug Smith made a motion to return to General Session having conducted no business. Mike Kiger seconded the motion. A roll vote was taken. Those voting yes were: Gary Fischer, Mike Kiger, Marcia Phelps, Fred Shriner, Doug Smith and Lonnie Wood. Those voting no were: none. Those abstaining were: none. The motion carried unanimously 6-0. General Session reconvened at 9:56 a.m.

SALARY INCREASES

Marcia Phelps made a motion to adopt a resolution giving Carol Philipps and Kim Masters a 3% increase in their salaries for 2008 and stating that a committee would be formed prior to the November 2008 meeting to evaluate the job descriptions as well as salaries for recommendation to the Board at that time. Gary Fischer seconded the motion. A roll vote was taken. Those voting yes were: Gary Fischer, Mike Kiger, Marcia Phelps, Fred Shriner, Doug Smith and Lonnie Wood. Those voting no were: none. Those abstaining were: none. The motion carried unanimously 6-0.

NEXT MEETING

The **next meeting** is scheduled for **January 25, 2008** at approximately 9:00 a.m. (immediately following the Policy Committee meeting which begins at 8:00 a.m.) at the Don Hill County Administration Bldg., Room A (basement), in Newark.

Motion to adjourn was made by Fred Shriner, seconded by Lonnie Wood. The meeting adjourned at 9:55 a.m.

Secretary, Kim Masters

Date Approved