

## **BOARD OF DIRECTORS MEETING**

October 27, 2017

9:00 a.m.

Don Hill County Administration Bldg  
20 S. Second St., Newark

Dave Levacy, chair, called the meeting to order at 9:00 a.m.

### **ROLL CALL**

Attending: Rick Black, Tim Bubb (not present for roll call), Ben Carpenter, Steve Davis, Gary Fisher, Duane Flowers (not present for roll call), Dave Freriks, Mike Kiger, Curtis Lee, Jim O'Brien, Dane Shryock and Dave Levacy.

Not attending: None

### **APPROVAL OF MINUTES**

Motion to approve the minutes from the June 23, 2017 Board meeting as submitted was made by Mike Kiger and seconded by Dane Shryock. The motion carried without opposition.

(Duane Flowers arrived 9:03)

### **DIRECTOR'S REPORT**

Treasurer's Report – Carol advised the Board that the cash balance in the solid waste account at the end of September, 2017 was \$7,617,034.65. Motion to accept the treasurer's report as presented was made by Dane Shryock, seconded by Dave Freriks. The motion carried without opposition.

(Tim Bubb arrived - 9:05)

Plan Update Progress - The timeline for the plan update was included in Board members' packets. Carol stated that everything is on schedule. All subcommittees have finished their tasks. A full policy committee meeting is scheduled for Friday November 17th to review subcommittee recommendations and to vote on sending a draft plan to the OEPA.

## **OLD BUSINESS**

### **LEGAL UPDATE**

Joe Durham advised the Board that the budget bill had passed. It did include language allowing the Director of the OEPA to approve solid waste material for use as alternative daily cover at landfills which will exempt that waste from all fees when it is used as alternative daily cover as discussed at the last meeting.

## **NEW BUSINESS**

### **2017 VACATION/SICK LEAVE PAYOUTS**

Vacation/sick leaves payouts were submitted for Keith Wilt, CCSO (\$4,622.14); Jeff Wherley, CCLPR (1,185.05); and Lindsey Grimm, LCLPR (2,939.82). Carol advised Board members that this will leave a very small balance in that fund (6026) and that she recommended transferring an additional \$10,000.00 into that account. Steve Davis made a motion to approve the requests for payment and transfer the additional amount of \$10,000 into that account. Ben Carpenter seconded the motion. Discussion ensued regarding the responsibility of the counties regarding sick payout when they fill a district funded position with personnel from within the county who bring in a large carryover of sick time. Motion carried without opposition.

### **EQUIPMENT DISPOSITION**

The Perry County Sheriff's Office is requesting permission to dispose of the litter vehicle, through county auction. The vehicle was purchased in 2004 and age related repairs are becoming costly. Motion was made by Tim Bubb to approve this disposition as requested with any proceeds from the sale of the vehicle to be returned to the District. Steve Davis seconded the motion. The motion carried without opposition.

### **2017 FUNDING REQUESTS**

Coshocton County Recycling requested a contract amendment in the amount of \$5,000.00 for vehicle maintenance and processing fees. Duane Flowers made a motion to approve the request. Jim O'Brien seconded. The motion carried without opposition.

Together We Grow has requested \$1,000.00 for recycled content tables and a bench. The request is supported by the Licking County Commissioners. Carol advised the Board that the funds will need to be appropriated. Tim Bubb made a motion to appropriate the necessary funds and approve the request as submitted. Dave Freriks second the motion. The motion carried without opposition.

(9:50-9:53 recess)

### **2018 BUDGET**

Carol advised the Board that the budget presentation is a little more complicated than in previous years. Basically, two budgets are being presented, Option A & Option B. Option A is the budget that is in the current plan. Option B begins the implementation of the budget that is being presented as part of the plan update. Option B will allow counties to begin implementation of program efficiencies sooner rather than later. Motion to accept the budget as recommended in Option B was made by Dane Shryock. Steve Davis seconded the motion. Tim Bubb stated that Licking County would support Option B allowing fellow counties the opportunity to make the planned changes to their programs as quickly as possible. Discussion ensued regarding the purchase of vehicles, including the benefit of having the programs all using the same type of vehicle, possibly have a "fleet" of vehicles under the ownership of the District, and staggering purchases of those vehicles. Further discussion took place regarding the approval of the funding requests included in the Option B budget and the need for a second motion. Steve Davis made a

motion to amend the original motion to read that the budget in Option B and the contract awards (\$2,639,641.50) be approved as submitted with audits being waived for contracts less than \$300,000.00, and as specified in the application within the guidelines of the district's contract program. Duane Flowers seconded the amendment. The amendment passed without opposition. The motion as amended then passed without opposition. Steve Davis stated that he wanted to express Fairfield County's appreciation of Licking County's support for Option B.

### **OEPA GRANT**

Carol advised the Board that she would like to apply to the OEPA for a grant to purchase a security camera for each of the four counties to be used at a recycling site of the program manager's choice to assist in enforcement of illegal dumping. She further stated that subcommittees cited illegal dumping as an area to be focused on in the new plan. Motion was made by Rick Black to approve submission of this application. Dane Shryock seconded the motion. Discussion ensued regarding the necessary match requirement. Carol stated that the budget includes \$100,000.00 for special projects and the match would be taken from that line item. The motion carried without opposition.

### **PUBLIC COMMENT**

Matt Reed, Perry County Waste Reduction & Recycling, thanked the Board for approving implementation of Option B.

Gary Fischer introduced Tammi Rogers to the Board. Tammi replaced Jeff Wherley as the Program Manager for Coshocton County's Education & Recycling programs.

Verdie Ables advised the Board that Lindsey Grimm resigned and that Marti Kolb is the interim program manager for Licking County's Education & Recycling programs.

Cary Bowers, Perry County Health Department Solid Waste Sanitarian, introduced himself to the Board.

### **EXECUTIVE SESSION**

Motion was made by Steve Davis to enter into Executive Session for the purpose of discussing personnel matters as permitted under ORC-121.22G. Second was made by Curtis Lee. A roll vote was called. Those voting yes were: Rick Black, Tim Bubb, Ben Carpenter, Steve Davis, Gary Fischer, Duane Flowers, Dave Freriks, Mike Kiger, Curtis Lee, Jim O'Brien and Dane Shryock. Those voting no were: none. The motion carried unanimously 11-0. The Board entered into executive session at 9:58 a.m.

General Session reconvened at 10:22 a.m. with no business being conducted in Executive Session. Steve Davis made a motion to increase district employees' salaries by 2% for 2018. Tim Bubb seconded the motion. Motion carried without opposition.

## NEXT MEETING

The next meeting is scheduled for February 23, 2018 at **9:00 a.m. at the Don Hill County Administration Bldg, 20 S. Second Street** in Newark.

Motion to adjourn was made by Duane Flowers. Dave Freriks seconded the motion. Motion carried without opposition. The meeting adjourned at 10:32 a.m.

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Secretary, Kim Masters

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Date Approved