

BOARD OF DIRECTORS MEETING

October 26, 2018

9:00 a.m.

Don Hill County Administration Bldg
20 S. Second St., Newark

Dane Shryock, chair, called the meeting to order at 9:05 a.m.

ROLL CALL

Attending: Rick Black, Tim Bubb, Ben Carpenter, Gary Fischer, Duane Flowers, Dave Freriks, Curtis Lee, Dave Levacy, Jim O'Brien and Dane Shryock.

Not attending: Steve Davis, and Mike Kiger.

APPROVAL OF MINUTES

Motion to approve the minutes from the June 22, 2018 Board meeting as submitted was made by Duane Flowers and seconded by Rick Black. The motion carried without opposition.

DIRECTOR'S REPORT

Treasurer's Report – Carol advised the Board that the cash balance in the solid waste account at the end of September was \$7,989,233.16. Motion to accept the treasurer's report as presented was made by Dave Levacy, seconded by Duane Flowers. The motion carried without opposition.

Plan Update - Carol advised the Board that the Policy Committee met at 8:30 (just prior to this meeting) and voted to submit the plan to OEPA for approval.

OLD BUSINESS

LEGAL UPDATE

Joe Durham advised the Board that he had spoken with Mark Fishel regarding the District's sick leave policy. As this a district policy, the county sick leave policy and separation payout does not apply. Carol advised the Board that they may change the policy if and when they choose to do so. Board members were given a copy of the current language regarding the use of sick leave. Duane Flowers made a motion to amend the policy. Rick Black seconded the motion. Discussion ensued regarding the responsibility that the counties are obligated to (payment of vacation & sick leave) when hiring a person that previously worked with another government office (bringing in a balance of accrued sick and vacation hours). After much discussion Board members agreed that deleting a sentence in the current policy would alleviate their concerns and that the counties would share in the payout of sick leave after a reconciliation of (accrual versus used) upon retirement. Duane Flowers then withdrew his motion. Rick Black seconded the motion to withdraw the original motion. Motion carried without opposition. Curtis Lee then made a motion to remove the following language from the current policy, "Where an employee has been newly assigned to recycling, leave accrued prior to working under the district contract

must be used up before leave accrued during employment under the district contract is used. Gary Fischer seconded the motion. A roll vote was called. Those voting yes were: Rick Black, Tim Bubb, Ben Carpenter, Gary Fischer, Duane Flowers, Dave Freriks, Curtis Lee, Dave Levacy, and Jim O'Brien.

NEW BUSINESS

DIRECTORS & OFFICERS INSURANCE COVERAGE

Carol advised the Board that it had come to her attention that there was a gap in the district's insurance coverage. Under the present policy there is no liability coverage (errors and omissions) for the Board of Directors and Officers. She stated it would cost the district \$1,495.00 per year to add this coverage that would extend to the Policy Committee. Dave Levacy made a motion to add this coverage to the district's insurance policy. Tim Bubb seconded the motion. The motion carried without opposition.

REQUESTS FOR EQUIPMENT DISPOSITION

Fairfield County Recycling is requesting permission of the Board to dispose of four Alley Cat trailers that are in very poor condition and are no longer being used (trailer #s 00121, 00136, 00138, and 98124). The proposed method of disposal is to scrap the trailers. Tim Bubb made a motion that Fairfield County Recycling be allowed to scrap the trailers and that the district be reimbursed the money received from the scrap. Rick Black seconded the motion. The motion carried without opposition.

2019 FUNDING REQUESTS FOR PLAN PROGRAMS

The following requests for funding were presented to the Board. Education & Recycling programs: Coshocton County \$258,048.95, Fairfield County \$833,952.00, Licking County \$750,218.23 and Perry County \$557,464.33. Law Enforcement programs: Coshocton County \$55,000.00, Fairfield County \$101,513.05, Licking County \$39,950.00 and Perry County \$59,884.26. Health Department Enforcement programs: Coshocton County \$48,486.25, Fairfield County \$29,154.33, Licking County \$42,427.00 and Perry County \$57,537.26. Additionally there is a buy recycled request from Coshocton County in the amount of \$5,000.00. Motion to approve the funding requests as specified in the application within the guidelines of the district's contract program and waiving the audit required under ORC9.234 for contracts under \$300,000.00. Dave Levacy seconded the motion. The motion carried without opposition.

2019 FINAL BUDGET

Carol presented the Board members with a budget of \$4,078,600.56 for 2019. Tim Bubb made a motion to approve the 2019 budget as submitted. Rick Black seconded the motion. Tim Bubb asked if Carol that there was enough money budgeted for legal fees. She responded that there was. The motion carried without opposition.

REQUEST FOR PROPOSAL FOR RECYCLING PROCESSING FEASIBILITY STUDY

Carol presented Board members with a RFP for a recycling processing study. She further stated that the budget in the new plan includes funding for the study. The study is to review the collection and processing of residential and institutional materials to determine what

improvements to the system would result in the greatest efficiency of cost and stability of capacity while giving the greatest flexibility in addressing market variations into the future. Tim Bubb made a motion to approve the RFP as presented. Dave Levacy seconded the motion. The motion carried without opposition.

PUBLIC COMMENT

NONE

EXECUTIVE SESSION

Motion was made by Tim Bubb to enter into Executive Session for the purpose of discussing potential litigation (legal counsel was asked to stay) and personnel matters as permitted under ORC-121.22G. Second was made by Dave Levacy. A roll vote was called. Those voting yes were: Rick Black, Tim Bubb, Ben Carpenter, Gary Fischer, Duane Flowers, Dave Freriks, Curtis Lee, Dave Levacy and Jim O'Brien. Those voting no were: none. The motion carried unanimously 9-0. The Board entered into executive session at 10:05 a.m.

(**Note:** 10:38 Jim O'Brien left - a quorum was still present)

General Session reconvened at 10:40 a.m. with no business being conducted in Executive Session. Tim Bubb made a motion to increase district employees' salaries by 2% for 2019. Rick Black seconded the motion. A roll vote was called. Those voting yes were: Rick Black, Tim Bubb, Ben Carpenter, Gary Fischer, Duane Flowers, Dave Freriks, Curtis Lee, and Dave Levacy. Those voting no were: none. The motion carried unanimously 8-0.

NEXT MEETING

The next meeting is scheduled for February 22, 2019 at **9:00 a.m. at the Don Hill County Administration Bldg, 20 S. Second Street** in Newark.

Motion to adjourn was made by Curtis Lee. Rick Black seconded the motion. Motion carried without opposition. The meeting adjourned at 10:42 a.m.

Secretary, Kim Masters

Date Approved