

## **BOARD OF DIRECTORS MEETING**

June 26, 2020

9:00 a.m.

Don Hill County Administration Bldg  
20 S. Second St., Newark

Rick Black, chair, called the meeting to order at 9:02 a.m.

### **ROLL CALL**

Attending: Tim Bubb, Steve Davis, Gary Fischer, Jeff Fix, Duane Flowers, Curtis Lee, Dave Levacy, Jim O'Brien, and Rick Black.

Not attending: Ben Carpenter, Scott Owen, and Dane Shryock.

### **AMEND AGENDA**

Rick Black advised the Board that a request for funding (Together we Grow) was received after the agenda was approved and mailed out. He asked for a motion to amend the agenda and add this request to item #4a. Motion was made Tim Bubb to amend the agenda to add the request from Together We Grow. Jeff Fix seconded the motion. The motion carried without opposition.

### **APPROVAL OF MINUTES**

Motion to approve the minutes from the February 28, 2020 Board meeting, as submitted, was made by Dave Levacy and seconded by Duane Flowers. The motion carried without opposition.

### **DIRECTOR'S REPORT**

Treasurer's Report – Carol advised the Board that the cash balance in the solid waste account at the end of May was \$7,452,733.25. Motion to accept the treasurer's report as presented was made by Jeff Fix, seconded by Tim Bubb. The motion carried without opposition.

Resolution on Covid Response – Carol presented the Board with Resolution 2020-1 waiving contract requirements for time that contract employees were instructed not to report to their offices during the pandemic. The proposed resolution would cover that time in proportion to time worked on solid waste during that same time-frame. Motion was made by Tim Bubb to adopt the resolution. Jeff Fix seconded the motion. Discussion ensued regarding how the time would be reported on the daily logs for contract employees. A roll vote was called. Those voting yes were: Tim Bubb, Steve Davis, Gary Fischer, Jeff Fix, Duane Flowers, Curtis Lee, Dave Levacy and Jim O'Brien. Those voting no were: None. The motion carried unanimously.

## **OLD BUSINESS**

### **FEASIBILITY STUDY**

At the February meeting Perry County submitted a request for new equipment for their recycling center. Fairfield County representatives stated they were still working on their proposal and would like to request a special meeting be held in April. Due to the pandemic, that meeting was cancelled.

Steve Davis asked Jennifer Kolometz to speak regarding the funding request from Lancaster-Fairfield County Community Action Agency. Jennifer stated that the funding request is for \$899,548.58. The purchase of new/additional equipment will allow the recycling center to increase the quantity of materials they are able to process while doing so in a more efficient way. She further stated that these improvements would allow Community Action to offer services to other counties within the district. Motion was made by Tim Bubb to approve the request for funding. Curtis Lee seconded the motion. Several commissioners voiced their support of this request/project. Tim Bubb stated that he appreciated the fact that there will be opportunities for collaboration with the other counties in the district. The motion carried without opposition and with one abstention.

## **NEW BUSINESS**

### **FUNDING REQUESTS**

Perry County Health Department - A request has been received from the Perry County Health Department in the amount of \$3,006.50 to purchase a recycled content sign outside their office. Motion was made by Dave Levacy to approve this request for funding. Jeff Fix seconded the motion. Tim Bubb inquired as to something on the sign recognizing the CFLP Solid Waste District for funding. Carol stated that there would be a plaque put on the sign recognizing CFLP as the funding source. Motion carried without opposition.

Together We Grow - A funding request in the amount of \$1,000 has been received from Together We Grow for the purchase of recycled content picnic tables and a bench. Steve Davis made a motion to approve this request for funding. Jeff Fix seconded the motion. Tim Bubb voiced the support of the Licking County Commissioners. The motion carried without opposition.

### **APPROVAL OF APPLICATION HANDBOOK**

Carol advised the Board that the handbook is reviewed annually and brought to the Board for approval. She further stated that no changes were made to the handbook for 2021. Tim Bubb made a motion to approve the handbook for distribution. Jeff Fix seconded that motion. The motion carried without opposition.

### **COUNTY OUTREACH PROGRAM UPDATE**

Andrea Krava advised the Board that members from the Outreach Programs of all four counties met to discuss new/different types of activities that could be conducted during the pandemic. Much of the discussion at the meeting centered around the production of videos that could be used in all four county programs. The consensus of those at the meeting was that the staff in the four counties were capable of making/producing their own videos and did not require the assistance of a professional videographer. Additionally, Andrea stated that they came up with a list of 16-20 topics for videos which then could be shared on each of their Facebook pages. Tim Bubb praised the fact that the counties were working together on this project. Dave Levacy stated that he supports using videos during this time, he also stated that he would not be opposed to having a professional produce the videos or a portion of them. Pam Roberts (Together We Grow) warned of customizing videos so much that they become obsolete quickly. Andrea replied that they had discussed that also.

### **PUBLIC COMMENT**

Matt Reed advised the Board that he believes that the new processing equipment for his center (which was approved for funding at the February meeting) should be arriving in the August timeframe and if everything goes according to plan, should be up and running in September.

Clint Davis (Lancaster-Fairfield County Community Action Agency) thanked the Board for their support in the purchase of their processing equipment.

### **NEXT MEETING**

The next meeting is scheduled for October 23, 2020 at **9:00 a.m. at the Don Hill County Administration Bldg, 20 S. Second Street** in Newark.

Motion to adjourn was made by Jeff Fix. Curtis Lee seconded the motion. Motion carried without opposition. The meeting adjourned at 10:53 a.m.

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Secretary, Kim Masters

October 23, 2020

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Date Approved