

## **BOARD OF DIRECTORS MEETING**

May 22, 2015

9:00 a.m.

Don Hill County Administration Bldg  
20 S. Second St., Newark

Jim O'Brien, chair, called the meeting to order at 9:01 a.m.

### **ATTENDANCE**

Attending: Rick Black, Tim Bubb, Steve Davis, Gary Fischer, Duane Flowers, Ed Keister, Mike Kiger, Curtis Lee, Dane Shryock, and Jim O'Brien.

Not attending: Dave Freriks and Dave Levacy.

### **APPROVAL OF MINUTES**

Motion to approve the minutes from the March 27, 2015 Board meeting as submitted was made by Tim Bubb and seconded by Duane Flowers. The motion carried without opposition.

### **COORDINATOR REPORT**

Treasurer's Report – Carol advised the Board that the cash balance in the solid waste account at the end of April was \$4,766,933.69. Motion to approve the treasurer's report as presented was made by Dane Shryock. Rick Black seconded the motion. A roll vote was taken. Those voting yes were: Rick Black, Tim Bubb, Steve Davis, Gary Fischer, Duane Flowers, Ed Keister, Mike Kiger, Curtis Lee, and Dane Shryock. Those voting no were: none. Motion carried 9-0.

## **OLD BUSINESS**

### **LEGAL UPDATE**

Renee advised the Board that the House of Representatives did not add an amendment to flow control recyclables to the budget bill, which is now in the Senate, and they will continue to follow it closely.

Tim Bubb asked if the change from Big O Refuse to Waste Management is having any effect on the district. Carol stated that there is no change at the present time.

## **NEW BUSINESS**

### **MEETING SCHEDULE**

Carol presented the Board with a revised meeting schedule for 2015 based on comments from Board members at the March meeting. The proposed revised schedule cancels the July, September, and November meetings while holding a meeting on October 23rd to approve 2016 contracts, finalize 2016 budget, and conduct staff evaluations. In addition the meeting dates for 2016 will be: February 26th, June 24th, and Oct 28th. Steve Davis made a motion to approve the revised schedule. Mike Kiger seconded the motion. The motion carried without opposition.

### **2016 DRAFT BUDGET**

Carol advised the Board was taken straight out of the Solid Waste Plan. Motion was made by Tim Bubb to approve the draft budget. Steve Davis seconded the motion. Discussion ensued regarding the necessity for June budgets. A roll vote was taken. Those voting yes were: Rick Black, Tim Bubb, Steve Davis, Gary Fischer, Duane Flowers, Ed Keister, Mike Kiger, Curtis Lee, and Dane Shryock. Those voting no were: none. Motion carried 9-0.

### **REQUESTS FOR FUNDING & APPROPRIATION OF FUNDS**

Carol advised the Board that there were two requests for funding. One from Licking County for recycled content benches from the Johnstown American Legion in the amount of \$1,150.00. The second request is from Perry County for a new trailer for the Education & Outreach program in the amount of \$10,900.00. Both requests are supported by the County Commissioners, a legal use of district funds, and are in compliance with the solid waste plan. Ed Keister made a motion to appropriate funding and approve these requests. Rick Black seconded the motion. The motion carried without opposition.

### **UPDATED CONTRACT APPLICATION HANDBOOK**

Carol presented the updated application handbooks. Included in the handbook is the "service based" application referred to as Option B funding for Health Departments and Sheriff's Offices. This option includes a list of services (with a dollar amount attached to each) for which contractors would be paid. The contractors would not be required to submit all the paperwork that they do now (daily logs, etc). For those agencies that presently have vehicles purchased by the solid waste district, it is recommended that ownership would be theirs with no ties to the district. However, if at such time they choose to go back to the traditional style of funding (Option A), they would be required to bring a vehicle back to the program. It is also recommended that vacation/sick time payouts be made at the end of this year for personnel under present contracts that choose to move to Option B. Gary Fischer made a motion to approve the updated handbook. Curtis Lee seconded the motion. Perry County representatives stated that they were interested in Option B for their Sheriff's Office. The motion carried without opposition.

### **EQUIPMENT DISPOSITION**

Carol advised the Board that there are three requests for equipment disposition. The Fairfield County Board of Education is in process of tearing down some of their old schools and have playground equipment which is still in good condition, they would like to transfer the equipment to other entities within Fairfield County. An inventory list of the schools & equipment was submitted, it included the

entity to which the equipment would be transferred, if approved by the Board. Tim Bubb made a motion to approve the requests for transfer. Rick Black seconded the motion. The motion carried without opposition. Carol stated that she would like to thank Carrie Brown and Rachel Elsea for their work on putting the inventory list together.

Licking County Health Department has a 2006 GMC Canyon pick-up truck which was purchased with both district (59%) and health department (41%) funds. The Health Department would like to reimburse the District the amount of \$3,500 (59% of median fair market value) in exchange for severing ties to and restrictions on use of the vehicle. They will continue to provide a vehicle for solid waste enforcement and state that they will not request funding from the district to purchase a new vehicle in the future. Motion to approve the request was made by Dane Shryock. Mike Kiger seconded the motion. The motion carried without opposition.

Hope Timber has a tub grinder which they purchased in 1996 with district funds. They would like approval to trade it in on a large four wheel loader. The district would retain an interest in the four wheel loader. Tom Harvey from Hope Timber was present and addressed the Board. He stated that the tub grinder had been a great piece of equipment but has just basically worn out, and that the wheel loader will allow them to move large quantities of material more efficiently. Tim Bubb made a motion to approve the trade-in of the tub grinder, and that the District have no ties to the new equipment. Rick Black seconded the motion. The motion carried without opposition.

#### **PROPOSED EQUIPMENT POLICY CHANGE**

Carol distributed a copy of the equipment policy to the Board. The policy included proposed changes allowing the District Executive Director to approve disposal of items with no fair market value. Steve Davis made a motion to approve the proposed change. Rick Black seconded the motion. The motion carried without opposition.

#### **PUBLIC COMMENT**

Matt Reid thanked the Board for approval of his request for funding.

Tom Harvey thanked the Board for allowing the trade-in of the tub grinder and thanked them for the money to purchase the tub grinder all those years ago.

#### **NEXT MEETING**

The next meeting is scheduled for October 23, 2015 at **9:00 a.m. at the Don Hill County Administration Bldg, 20 S. Second Street** in Newark.

Motion to adjourn was made by Rick Black. Tim Bubb seconded the motion.

The meeting adjourned at 10:00 a.m.

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Secretary, Kim Masters

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Date Approved